

RALA Tools Action Plan TEMPLATE

Town of _____

Planning Group

Town of _____		
Name	Role	Contact Information
Regina Qu'Appelle Health Region – Health Promotion Department		
Heart & Stroke Foundation of Canada		

Town Vision Statement

A Vision Statement outlines what the residents, elected officials, etc... want their community to be, or how it wants the world in which it operates to be (an 'idealised' view of the world). It is a long term view and concentrates on the future. It can be emotive and is a source of inspiration. For the purposes of the RALA Tools, this Vision will focus on Healthy Community development within the Towns boundaries and the area immediately surrounding it. All members present on the (date) _____ will be involved in creating the Vision Statement.

Major Findings from RALA Tools

Based upon the information provided from the RALA Tool Reporting Template, identify some of the major findings from the Assessment. These major findings should be something that the Town has some ability to change/revise/improve.

- 1) _____
- 2) _____.

Current Resources, Programs & Policies Identification

The following Table provides a list of the current programs and policies in the Town of _____ that could be built upon and/or slightly revised in order to build a healthier community, who is involved and the revisions that may need to be made. It is important to identify existing resources, programs and policies to see where potential already exists within the community.

CURRENT RESOURCES, PROGRAMS &/OR POLICIES					
	Name	Description	Revisions?	Group(s) Involved	Contact Information
1					
2					
3					
4					
5					

Action Items

The following Table provides a visual overview of the communities' action items based on the RALA Tools Community Assessment. The Table will overview: a brief description of each item, whether it will be a "quick win" or a "long term" investment, how long it will take to implement the action item, who should be involved to best achieve their goal and how the action ties to the Vision Statement?

ACTION ITEM OVERVIEW								
	ACTION ITEM		INVESTMENT	OBJECTIVES	STRATEGIES		VISION	
	Name	Description What will success look like?	Quick Win? Long Term?	Action Completed by (date)?	Target Group(s)	Required Resources (financial, human, etc...)	Group(s) to Work With?	Tie to Vision Statement?
1								
2								
3								
4								
5								

Action Item 1. Name: _____

Description: _____

Quick Win or Long Term? _____

Action to be Completed by: _____ (date)

Target Groups: _____

Required Resources: _____ (list all required resources – financial, human, etc...)
Group(s) to work with: _____ (list all groups integral to the success of the action)
Ties to Vision Statement: _____ (how does this action item tie to the Vision Statement?)

Action Item 2. Name: _____

Description: _____

Quick Win or Long Term? _____

Action to be Completed by: _____ (date)

Target Groups:

Required Resources: _____ (list all required resources – financial, human, etc...)

Group(s) to work with: _____ (list all groups integral to the success of the action)

Ties to Vision Statement: _____ (how does this action item tie to the Vision Statement?)

Action Item 3. Name: _____

Description: _____

Quick Win or Long Term? _____

Action to be Completed by: _____ (date)

Target Groups:

Required Resources: _____ (list all required resources – financial, human, etc...)

Group(s) to work with: _____ (list all groups integral to the success of the action)

Ties to Vision Statement: _____ (how does this action item tie to the Vision Statement?)

Action Item 4. Name: SIGNAGE

Description: _____

Quick Win or Long Term? _____

Action to be Completed by: _____ (date)

Target Groups:

Required Resources: _____ (list all required resources – financial, human, etc...)

Group(s) to work with: _____ (list all groups integral to the success of the action)

Ties to Vision Statement: _____ (how does this action item tie to the Vision Statement?)

Action Item 5. Name: _____

Description: _____

Quick Win or Long Term? _____

Action to be Completed by: _____ (date)

Target Groups:

Required Resources: _____ (list all required resources – financial, human, etc...)

Group(s) to work with: _____ (list all groups integral to the success of the action)

Ties to Vision Statement: _____ (how does this action item tie to the Vision Statement?)

Action Item Chronology:

The list below lists the anticipated chronology of the Action Items listed and described above.

- Action 1
- Action 2
- Action 3
- Action 4

Current & Future:

CURRENT STATE	WHAT IT COULD BE?
For Example:	

Notes:
